New Postgraduate Taught Course Approval 22/23

2022/23

New course approval form and new programme specification created, and supporting documents compiled, including external peer review and student review.

Faculty Board (or APOC for

ICE) review and agree the new

course and the supporting

documentation. Any other

departments involved in the

delivery or design indicate their

agreement with the proposal.

ncluding v and The Department contact Student Registry (SR) or ICE Registry (IR) as appropriates to request that the new course be set up on CamSIS. Additional administrative information may be required at this stage to enable the set up.

The relevant EQPO liaison

officer confirms the approval to

the Department and prepares

the final version of the Reporter

Notice (originally submitted by

the Department as part of the

approval process).

The Department notify Postgraduate Admissions Office (PAO) or ICE Admissions (IA) that the courses has been approved, and supply any necessary information following the SR/IR set up.

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PAO/IA set up the course on GAObase, and the Department input the prospectus information, drawing on the approved programme specification and the new course regulations.

2023/24

New course is advertised to applicants for entry in 2024/25 Education Quality and Policy Office (EQPO) *Who to contact*

Dr Andi Bawden

Faculties and Departments in the School of Arts and Humanities

Dr Emma Dollard

The School of Clinical Medicine, Department of Veterinary Medicine, the Veterinary Sciences and Medical Sciences Triposes, Faculty of Education and the Institute of Continuing Education.

Cali Jakes

Faculties and Departments in the School of the Humanities and Social Sciences (excluding History and Philosophy of Science and the Faculty of Education)

Dr Marianna Kaimaki

Faculties and Departments in the School of Biological Sciences (excluding the Department of Veterinary Medicine and the Veterinary Sciences and Medical Sciences Triposes), the Department of History and Philosophy of Science and the School of the Physical Sciences

Emma Paulus

Faculties and Departments in the School of Technology.

The Council of the School / ICE Strategic Committee review the new course and supporting documents, approve the business case and support the academic case. The Academic Standards and Enhancement Committee receive and review the new course and supporting documentation, noting the approval of the business case and if content, approve the new course.*

*Please note some courses may require GBEC approval. Your liaison officer will advise.

https://www.educationalpolicy.admin.cam.ac.uk/curricula-and-assessment/new-courses